

**Instruction No. 5/2022. (1.VI.) of the Rector and the Chancellor (Excerpt)**  
**on the provisions in the 2021/22 academic year and concert season**

The rector and chancellor of the Liszt Ferenc Academy of Music (hereinafter: Academy) as persons exercising the employer's rights, we hereby determine the following decisions with regard to the ending epidemiological emergency situation and the safe and predictable conclusion of the academic year and the concert season in the present instruction (hereinafter: Instruction).

**I. GENERAL PROVISIONS**

**§ 1**

**Purpose and effect of the Instruction**

(1) The Purpose of the Instruction is to determine the provisions that are justified in terms of the operation of the institution and the conclusion of the academic year after the repeal of the legal regulations of the emergency situation.

(2) The personal scope of the Instruction covers the persons having a legal relationship governed by service regulations, employment relationship and other work-related legal relationships (hereinafter also as colleagues), students, audience and all persons entering any of the buildings of the Academy for carrying out tasks or for any other purposes. The public education institution maintained by the Academy acts according to the special provisions being applicable for it.

(3) The subject matter of the Instruction is the higher education activity and all concerts, exhibitions, toured building visits or any other event to be organized in the buildings of the Academy, especially in the buildings LF8 and V35 but also any other public event or event organized with the participation of invited guests in any other building of the Academy.

**§ 2**

**General and enabling provisions**

(1) According to the authorization of the Senate (Resolutions No. 89/2020 (01.09)), the making of the general decisions of principle and the concrete measures affecting the Academy fall within the scope of the rector and the chancellor.

(2) Besides the provision set out in point (1), the rector and the chancellor are obliged to ensure the amendment and continuous updating the regulations, instructions, measure protocols of the Academy.

**II. REGULATIONS REGARDING THE ENTRY INTO THE BUILDING OF THE ACADEMY AND  
THE ORDER OF STAY**

**§ 3**

**General provisions in the interest of establishing a secure environment from health-  
related point of view**

(1) The compliance with the measures, legal provisions, internal measure plans, policies, instructions, measure protocols, issues guidelines aiming the keeping of the health is mandatory for everybody.

(2) The compliance with the personal hygiene is recommended for every student of the Academy and every person entering any of the buildings and facilities of the Academy. This includes often hand washing with soap or alcoholic hand disinfection by using the placed hand sanitizer equipment ensured by the Academy, the compliance with the coughing etiquette and the avoidance of the unnecessary touching of the face. The Academy is kindly asking and strongly urges all people visiting the buildings of the Academy to use a mask.

#### **§ 4**

##### **General provisions of the entry and staying in the buildings**

(1) Only healthy, asymptomatic, healthy people can visit the Academy. The Academy has the right to randomly check the body temperature of those in its buildings and to call a person showing potential symptoms of virus infection to leave the building immediately.

(2) Visits to the Liszt Ferenc Museum and Research Center and the Zoltán Kodály Memorial Museum are possible according to the general provisions, with the Rector entitled to decide on the current opening hours of the museums and their changes based on the proposal of the Library Director. The current opening hours approved by the Rector will be published on the website of the institution in question.

### **III. SPECIAL REGULATIONS REGARDING THE ORDER OF THE ACADEMIC YEAR**

#### **§ 5**

##### **General provisions of the education, visiting classes requiring personal participation, registration**

(1) The method of education and examination in graduate and doctoral programmes is in-person. Entrance examinations are held in-person, except for non-Hungarian citizens, who could choose online method of participation in the entrance examinations as well.

(2) Besides the provisions of point (1) and (2), to ensure to health of all at the Academy, in justified case during the class period the rector may order further educational activities (lecture, course, seminar, consultation, etc.) to be held in online form and the examination for these activities to be held as an online examination, and may order changes regarding in person education or practicing, after consulting with the relevant head of department about it. Regarding educational matters such changes approved by the rector are to be communicated with the affected students and teachers on the website of the Academy, on the Notice Board, and other usual communication channels.

(3) The training preceding education (e.g. fire protection and occupational safety trainings) can be carried out at the Academy in online form as well.

(4) The students and employees of the Academy can carry out their official tasks in electronic ways as well in all possible cases – especially in the course of the administration of students at the Study Department and regarding tasks in connection with diploma concerts at the Concert and Event Center.

## Practice and use of practice rooms

### § 6

#### Practice and use of practice rooms for university programs

(1) The practice is permitted in the buildings of the Academy according to the followings **until 25 June 2022**:

Building at Wesselényi street: practice is permitted during regular opening hours.

The reservation of the practices is possible by using the reservation system exclusively for two hour periods with a technical break of half an hour.

Main building at Liszt Ferenc square: practice is permitted during regular opening hours, only in case of big, hard to move instruments that is for *double bass, organ, cimbalom, percussion, tuba, harp students only*.

In the Main building at Liszt Ferenc square, practice of *piano students* is permitted only in the piano main subject rooms specified by the head of department.

In the Main building at Liszt Ferenc square, the use of the Electronic Music Studio and its practice rooms is possible for *students of the Composition Department* only, according to the schedule specified by the head of department.

Old Academy of Music: practice is permitted in the ground floor Bach Room between 7.00 and 23.00 for students of *organ*, in the rooms on the 3<sup>rd</sup> floor during regular opening hours for students of *organ, church music, harpsichord*.

Building at Semmelweis street: practice is permitted during regular opening hours.

Building at Köztelek street: practice is permitted during regular opening hours.

(2) Besides point (1) students of a piano programme (with piano main subject) may use the following rooms according to their free capacity:

- rooms XV, XVI, and XVII on the second floor of the Liszt Square building during regular opening hours (besides rooms VII, VIII, XII, XIII, XIV), as well as

- the ground floor rooms (019, 020, 021) of the Wesselényi Street building during regular opening hours.

(3) **From 26 June 2022** practice in the buildings of the Academy in Budapest is possible according to the Circular Letter of the Rector and the Chancellor on the 2022 summer opening hours.

(4) The rector is entitled to make decision about the change of the above practice order and about the entry into force of new provisions and measures. Such changes approved by the rector are to be communicated with the affected students and teachers on the website of the Academy, on the Notice Board, and other usual communication channels.

## IV. PROVISIONS REGARDING CONCERT ACTIVITIES AND PUBLIC EVENTS

### § 9

#### Regulations on conducting events

(1) In the entire area of the backstage of the building of the Liszt Academy, including the areas for performers, as well as in the rooms of the performers in the Old Academy Building before, during and after the concert, the audience may not enter. Teachers of the Liszt Academy can

enter by showing their access card which grants them entry. The participating performers may only meet the audience in public spaces.

- (2) The Academy avoids starting performances simultaneously as much as it is possible.
- (3) The Academy opens the concert halls 15 minutes before the start of the concert as much as it is possible, in order for the audience to take their seat.

## **VI. CLOSING PROVISIONS**

### **§ 12**

(1) Regarding all questions not regulated by the Instruction, the respectively valid government decrees and the provisions of internal regulators shall be applied.

(2) This Instruction repeals Instruction No. 3/2022. (9.III.) of the Rector and the Chancellor on the epidemiological provisions in the 2021/22 academic year and concert season.

(3) The Instruction shall enter into force on 1 June 2022, and is valid until the end of the academic year, but no later than 31 August 2022.

Budapest, 1 June 2022

Dr. Andrea Vigh  
rector

László Zoltán Szentgyörgyvölgyi  
chancellor