Secondary instrument request form: Guide

Step 1: Go to Information>General forms.

Egységes Tanulmányi R Education Admin. Nep	tun Meet Street		
My data Studies Subjects	Exams Finances	Information Adminis	tration
Neptun news	> Messages	Periods Student search Organizational units	
	Fil	Documents	Message types: All messages
	♦ Message types:	Inquiries/Information General forms Subject / course list FIR data	l messages messages sages
Messages 🚱 🔀		Neptun e-learning materials	
 Inbox (17) Sent messages 	Actions: New message	Proposed theses	

Step 2: Click on Name to sort.

General forms		🗋 🚊 🕭 🥭
		1 2 Page size 20 V
Name 🔺	Subtype	Notes
Beiratkozási lap		
Meghatalmazás/Authorization		+
Secondary instrument request form - 2024-25. I.		
Secondary instrument request form - 2024-25. II.		+
Szakváltási kérelem		÷

Step 3: Select instrument request form for the current semester (e.g. Secondary instrument request form – 2024-25 I.).

Name 🔺		Subtype	Notes	
Beiratkozási lap				_ 0
Meghatalmazás/Authorization	Print			
Secondary instrument request form - 2024-25. I.				•
Secondary instrument request form - 2024-25. II.				•
Szakváltási kérelem				Ð

Step 4: Click on the '+' sign.

Step 5: Press print to download your personal secondary instrument form.

Step 6: You'll find the form in your Download folder under the name 'Nyomtatvány'.



Secondary instrument request form

2024-25. I.

only for classical instrumental main subjects, baroque main subjects and classical singing main subjects (one class, 60 minutes per week)

Submission deadline: 13 September 2024

(in person: Zoltán Borzi, Ligeti 003)



.....subject

I kindly ask you to register the subject for me in Neptun.

Permission is given for the subject to be taken:

.....

head of sub-department

teacher of the subject

...teacher

Kelt: 2024.hónap

Information:

piano main subject is only allowed for harpsichord main subject students
 in case of a main subject that includes piano accompaniment, there is no piano accompaniment in ase of secondary instrument
 secondary piano (for non-pianists) is not available with this form
 secondary instrument is only available if the teacher of the subject is a main subject teacher and has capacity regarding the number of lessons (in certain cases the Vice-President of Education may decide), except for baroque secondary instruments
 teachers agreeing to secondary instrument lessons above their number of allowed lessons will not be compensated

 no compulsory exam
 church music-organ students may not apply for organ as secondary instrument
 the vice president of education at the Liszt Academy may overrule and reject insufficient requests

Request forms submitted after subject registration period will be rejected.

1/1 Page 1

Neptun Egységes Taulmányi Rendszer